

GRUBB PROPERTIES, INC.

LEASE RESERVATION

Mr. Ms.	Applicant's Last Name	First	Middle Name	Area Code Phone
Social Security Number		Date of Birth		Driver's License No. & State
Email Address				
Marital Status: Married Separated Widowed Divorced Single				
Spouse's Name (Show former spouse if divorced or separated) Maiden Name				
Spouse's Social Security No.		Spouse's Date of Birth		Spouse's Driver's License Number
Roomate's Name				
Other Occupants				
ID Verification: Applicant Spouse Roomate / Occupant				
Do you have pets? Yes No How Many? Type & Size (keeping of pets requires a pet fee and Owner's Consent)				
Present Address		Landlord/Mortgage Co.		Telephone
Previous Address		Landlord/Mortgage Co.		Telephone
Previous Address		Landlord/Mortgage Co.		Telephone
Applicant Employed By		Street Address		Supervisor
Previous Employment		Street Address		Supervisor
Spouse Employed by		Street Address		Supervisor
Spouse Previous Employment		Street Address		Supervisor
ADDITIONAL INCOME Source of other income \$ Year Month				
ADDITIONAL INCOME Source of other income \$ Year Month				
Auto No. 1 Type		License No		State
Auto No. 2 Type		License No		State
In case of emergency call		Relationship		Address City State Zip Area Code Phone
In case of emergency call		Relationship		Address City State Zip Area Code Phone
Has any applicant or proposed occupant been convicted by a court of law? Yes No				
If yes, please explain: No				
Has any applicant or proposed occupant ever been convicted for any felony offense? Yes No				
If yes, please explain: No				

WE DO BUSINESS IN ACCORDANCE WITH THE FEDERAL FAIR HOUSING LAW

IT IS ILLEGAL TO DISCRIMINATE AGAINST ANY PERSON BECAUSE OF RACE, COLOR, RELIGION, SEX, HANDICAP, FAMILY STATUS, OR NATIONAL ORIGIN.

APPLICATION FEE - CREDIT HISTORY FEE LEASE FEE AGREEMENT

I or we authorize _____ to verify all information on the rental application by all available means, including consumer reporting agencies, public records, criminal records, current and previous rental property owner, employers and personal references. Re-verification or investigation of preliminary finding is not required.

Applicant has submitted the sum of \$ _____, which is nonrefundable payment for a credit check and processing of application, receipt of which is acknowledged by management, such sum is not a rental payment or payment of the lease fee. In the event this application is disapproved, this sum will be retained by Management to cover the cost of processing the application as furnished by the Applicant. The application must be signed before it can be processed by Grubb Management, Inc. Any false information will constitute grounds for rejection of application and lease may be nullified. Applicant certifies that the information on the application is true to the best of their knowledge and completely authorizes Grubb Management, Inc. to verify the information.

Management acknowledges receipt of \$ _____, dollars nonrefundable. The lease fee will be refunded in the event of cancellation by Applicant within seventy-two hours (72) from the date of the agreement, unless application is rejected by Management in which case the lease fee will be refunded. It is nonrefundable thereafter. Applicant acknowledges that the lease fee does not release the Resident from liability from damages to the apartment above normal wear and tear. Applicant also acknowledges that he/she has the right to inspect the apartment prior to occupancy and that any discrepancies are to be noted on the move in check list provided at that time. Applicant acknowledges that he/she will be responsible for any damages upon move out that were not listed on the move in check list at the time of the occupancy over and above normal wear and tear. Applicant agrees that should the application be approved that the move in date will be: _____ and that unless both Applicant and MANAGEMENT agree prior to date of move in that the apartment is not in normal condition and ready for move in, the rental payment will commence on that date whether the Applicant has moved in or not. Should apartment not be available for your anticipated move in date and a rescheduled date is not acceptable, the Applicant's lease fee and the application fee will be refunded. Applicant also acknowledges that at the time the keys are received and the rental agreement is signed, the following dollar amounts will be due:

First months rent: \$ _____
 Pro-rated rent: \$ _____
 Other: \$ _____
 Total amount due: \$ _____

The rental lease term will be: _____ to _____.

Apartment selected is: _____

Date: _____ Applicant: _____

Agent for Management: _____ Applicant: _____



GRUBB PROPERTIES
 People who care. Places that matter.

grubbproperties.com